

MEMORANDUM OF UNDERSTANDING (MOU)
Between The MU Broader Impacts Network and
MU Researcher

This is an agreement between “*The MU Broader Impacts Network*”, hereinafter called BIN and a “MU researcher”, hereinafter called _____.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the designing, implementing, and evaluating of a broader impacts plan.” In particular, this MOU is intended to: Clarify expectations for research consultation partnerships between BIN and MU researchers.

II. RESPONSIBILITIES OF BIN UNDER THIS MOU

BIN shall undertake the following activities:

2+ months before submission:

- Assist with development of BI plan
- Assist with writing, editing, and formatting BI plan
- Identify Implementation Partners
- Provide an Evaluation Plan and Evaluator
- Provide a Letter of Support

1 month before submission:

- Edit researcher ideas
- Identify Implementation Partners
- Provide an Evaluation Plan and Evaluator (if available)
- Provide a Letter of Support (if available)

1-3 weeks before submission:

- Edit researcher plan (if available)
- Make suggestions (if available)

III. *MU Researcher's* RESPONSIBILITIES UNDER THIS MOU

MU Researcher shall undertake the following activities:

- Actively assist in the creation and writing of the broader impacts plan
- Provide information needed for the proposal in a timely fashion
- Provide feedback by participating in evaluation of BIN and its services
- **Provide ALL NSF panel reviews pertaining to this proposal to BIN to use for assessment purposes with the understanding that all information will remain anonymous and often used in aggregate with other information**

IV. EFFECTIVE DATE AND SIGNATURE

This MOU shall be in effect upon the signature of BIN’s representative and the MU Researcher. It shall be in force from the signing date to notification of award/non award and receipt of panel reviews.

Parties A and B indicate agreement with this MOU by their signatures.

Signatures and dates

Susan D. Renoe, BIN Director Date

MU Researcher Date